

	CLEARFIELD COUNTY EMERGENCY MANAGEMENT / 9-1-1 Standard Operating Procedures	Initial:
	SOP #: Police 5-06	Revised: 10-2005
	Subject: Giving Descriptions	

GIVING DESCRIPTIONS

A. VEHICLES:

Remember the word "CYMBALS" for automobile description when giving information involving vehicles. A breakdown of the term "CYMBALS" is as follows. Description should be given in this order:

- C - Color
- Y - Year of manufacture
- M - Make of vehicle
- B - Body style
- A - All other descriptive information
- L - License number
- S - (VIN) number of vehicle

B. PERSONS:

There are two types of descriptions for a person.

1. Physical description. Description is to be given from top to bottom.
2. Description of the subject's clothing. Description is to be given from top to bottom and from inside out.